



12832 W Sunset Highways. Airway Heights, WA 99001

## **ONLINE DISTANCE LEARNING POLICY & DISCLOSURE**

### **ONLINE DISTANCE LEARNING STUDENT ACCOUNT'S LOG IN**

- Each student will have a unique access code to log into student's distance learning account.
- Student must not share this information or allow others to use or access to student's distance learning account.

### **DEVICE REQUIREMENTS**

- Student must have access to internet and devices that are capable to access to distance learning account such as iPad, table, laptop etc....

### **ONLINE DISTANCE LEARNING HOURS:**

- The interaction with the instructor will be validated by measureable participation in clock hour through student's hour report.
- Student is scheduled to complete the minimum distance learning hours as agreed in the enrollment agreement.
- Student is allowed to earn extra distance learning hours in a week if any situation that prevent student can not be on campus such as related to Covid etc.

### **ASSESMENTS & TESTS**

- All assessments and/ or tests that will be used for calculating student's GPA will be administered on campus.
- Distance education assessment of student performance will be conducted on campus by a qualified instructor at least once monthly with respect to any distance education completed within the preceding month.

### **ONLINE DISTANCE LEARNING HOUR TRANSCRIPT**

- The unit of study hours that student earned as online learning will be showed on student's transcript as distance education.
- The academic achievement earned via distance education may not be accepted for reciprocity or eligible for licensure in other states.

**COVID-19 PANDAMIC:** Due to corona virus pandemic, the online distance learning policy may be different to ensure safety requirements are met.